

Commercial Lines Client Access

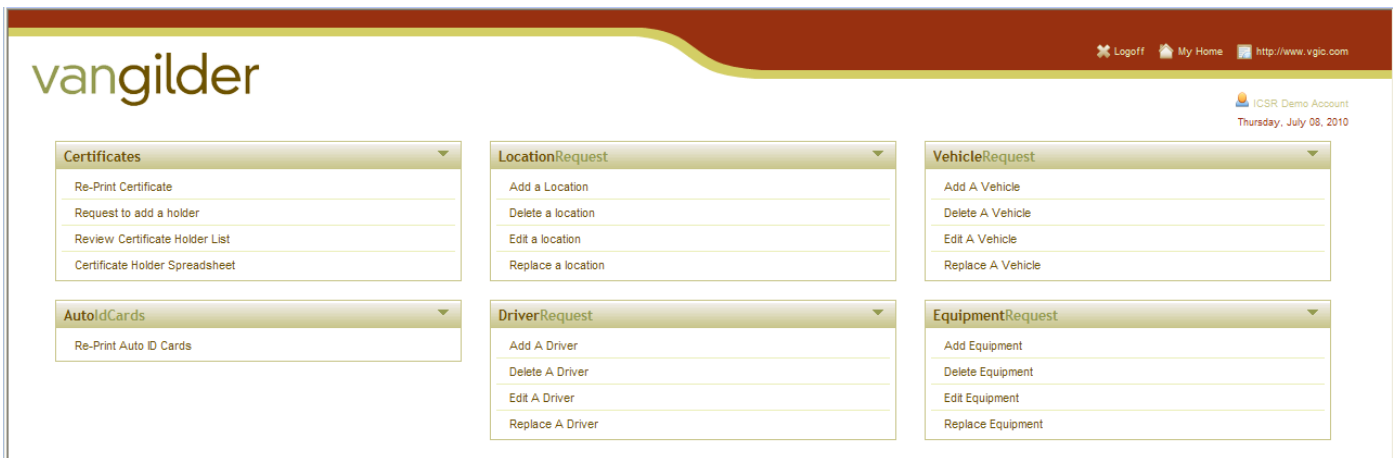
Our client portal allows you access to Certificates of Insurance, Auto ID cards and request for policy changes online 24/7

Contact Van Gilder Representative at 303.837.8500 or toll free at 800.873.8500.

Step 1: Click on Client Log In

Step 2: Enter login ID and Password: provided by your Account Manager or contact us.

Step 3 Click on Appropriate task



The screenshot displays the Vangilder client portal interface. At the top left is the 'vangilder' logo. The top right corner contains navigation links: 'Logoff', 'My Home', and 'http://www.vgic.com'. Below the navigation is a user profile section for 'ICSR Demo Account' with the date 'Thursday, July 08, 2010'. The main content area is organized into six dropdown menus arranged in a 2x3 grid:

- Certificates**: Re-Print Certificate, Request to add a holder, Review Certificate Holder List, Certificate Holder Spreadsheet
- LocationRequest**: Add a Location, Delete a location, Edit a location, Replace a location
- VehicleRequest**: Add A Vehicle, Delete A Vehicle, Edit A Vehicle, Replace A Vehicle
- AutoIDCards**: Re-Print Auto ID Cards
- DriverRequest**: Add A Driver, Delete A Driver, Edit A Driver, Replace A Driver
- EquipmentRequest**: Add Equipment, Delete Equipment, Edit Equipment, Replace Equipment

Step 4: Click on the appropriate link for easy to follow instructions

Certificate Instructions
Update Certificate Holder list for Renewals
Printing Auto ID card
Request for Policy Changes

Note: Access to policies and endorsements will be available soon

Disclaimer: *The use of this product is optional however recommended as a means of convenience.*